

# IHRE Internship Selection Form

Student Name: \_\_\_\_\_

Please check one of the following:

\_\_\_\_\_ I am including with this form a copy of an updated resume.

\_\_\_\_\_ Please use the resume I submitted with my original IHRE application.

On the following page, please tell us your internship preferences, ranking them from highest interest (1) to lowest interest (5). For each, please include a concise statement (1-2 paragraphs max.) addressing the following. ***Please choose a total of 5 organizations and please do not exceed the space provided on this form.***

- Why you are interested in working with the organization
- What you hope to learn from working with the organization
- What skills and knowledge you can contribute to the organization's work

Before submitting your choices to us, please read carefully through the IHRE Internship Guide and organizational websites. Please contact us if you need additional advice or have specific questions. In assessing your options, you may want to consider the following:

- Do you need a lot of structure and guidance in your internship? Or, can you thrive in an environment lacking formal structure where, although priorities may not always be clear, great opportunities exist if you pro-actively seek them out?
- Will you be happy in a research-oriented and/or office-based environment? Or, do you need to be doing hands-on work in the community?
- Some internship are with organizations that are well-resourced (in terms of staff, funding, office infrastructure, etc.). Others are smaller, lesser-known grassroots initiatives doing powerful work. Do you have a preference to work for one or the other?

Keep in mind that you will get out of your internship experience what you put in to it. The more flexible, open-minded and pro-active you are, the more likely your experience will be a positive one. However, if you know will only be happy working in a particular kind of environment then it is important to select an internship that fits that need.

After receiving your list of internship preferences, we will forward this information to the host organizations for their review. You will be notified of your placement as soon as possible but please be advised that this will likely not be until very close to the start of the program.

We will do our best to ensure that you are placed at one of your top preferences. However, be advised that **we cannot guarantee your placement at any specific organization.** We greatly appreciate your understanding, patience and flexibility.

**Please return to [ihre@bard.edu](mailto:ihre@bard.edu) by no later than May 21, 2010**

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1) \_\_\_\_\_  
*Name of Organization*

2) \_\_\_\_\_  
*Name of Organization*

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Student Name: \_\_\_\_\_

3)

\_\_\_\_\_  
*Name of Organization*

4)

\_\_\_\_\_  
*Name of Organization*

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Student Name: \_\_\_\_\_

5)

\_\_\_\_\_  
*Name of Organization*